



**Matthew Rodriguez**  
Secretary for  
Environmental Protection

# California Regional Water Quality Control Board Central Coast Region

895 Aerovista Place, Suite 101, San Luis Obispo, California 93401-7906  
(805) 549-3147 • FAX (805) 543-0397  
<http://www.waterboards.ca.gov/centralcoast>



**Edmund G. Brown Jr.**  
Governor

## **Vacancy Announcement EXECUTIVE OFFICER**

Exempt Position – (Do not have to be a State employee to apply)

Annual Salary: \$117,672 - \$127,236

Final File Date: March 30, 2012

### **BE INSTRUMENTAL IN THE SUSTAINABILITY OF CALIFORNIA'S MOST ESSENTIAL RESOURCE**

The Central Coast Regional Water Quality Control Board (Water Board) is looking for an individual willing to commit to the leadership, determination and demands of the position of Executive Officer. The Executive Officer is a key guardian of the State's water resources. The Water Board, along with the State Water Resources Control Board, plays a critical role in the state's health by protecting and improving the water quality of the region's aquifers, rivers, creeks, lakes, and the ocean. Working closely with and at the direction of nine board members appointed by the Governor, the Executive Officer is an at-will appointee of the Water Board who provides leadership and oversight of a staff of approximately 65 permanent staff, including engineers, geologists, environmental scientists and administrative support staff, and student interns, committed to protecting and enhancing the waters of all or portions of San Mateo through Ventura Counties.

### **DESIRABLE QUALIFICATIONS**

The Water Board encourages applicants representing a wide range of disciplines to apply. In reviewing candidates, the Water Board considers the following attributes especially desirable: a familiarity with the federal and state laws regulating water quality (particularly knowledge of the Porter-Cologne Water Quality Control Act and federal Clean Water Act), a proven ability to synthesize and explain complex scientific and public policy issues, excellent interpersonal skills, sound judgment, strong leadership skills (e.g., self-awareness, management style skills, and organizational culture) including setting performance standards and evaluating performance, good personnel management skills, strong negotiating skills, solid organizational skill, a demonstrated ability to form collaborative efforts with stakeholders where appropriate, strong communication skills in plain English, an ability to carry out regulatory programs including enforcement actions where appropriate, and supervisory and/or leadership experience for professional staff involving the direction, preparation and implementation of policies and programs in these fields. Familiarity with water reclamation/recycling issues, knowledge of surface and groundwater hydrology, and knowledge and experience in the Central Coast Region is desirable. A successful candidate must be able to think, act and work creatively, demonstrate initiative, and effectively deploy resources.

### **MINIMUM QUALIFICATIONS**

**Experience:** At least eight years of broad, responsible, professional experiences in one or more of the following: public administration; water quality program management; environmental sciences or management; environmental, civil, or sanitary engineering, or related fields providing similar experiences. At least three years of required experience must have included direct supervisory responsibility, or equivalent, for a professional staff involving the direction, preparation and implementation of policies and programs in these fields.

**Education:** Equivalent to graduation from college with a degree in public administration, environmental, civil, chemical or sanitary engineering, environmental law, biological or physical sciences or related fields. (Multiple or advanced degrees in these areas or related fields are desirable.)

### **HOW TO APPLY**

All interested applicants must file an application, consisting of a resume and a Statement of Qualifications (maximum 4 pages) with the State Water Resources Control Board, 1001 I Street, 18<sup>th</sup> Floor, Sacramento, CA, 95814, Attention: Human Resources/Nubia Santos, or applicants may e-mail their application to [nsantos@waterboards.ca.gov](mailto:nsantos@waterboards.ca.gov). Applications sent by e-mail must be received no later than 5 p.m. on March 30, 2012. Mailed applications must be postmarked on or before March 30, 2012. Applications received after the final file time/date will not be considered. As this is an exempt position, it is not necessary to be a current State employee to apply.

All applicants meeting the minimum requirements will be referred to the Central Coast Water Board and only the most qualified will be considered. References may be requested and contacted, and interviews may or may not be held.

***California Environmental Protection Agency***